

In 1965, Community Living – Grimsby, Lincoln and West Lincoln (CL-GLWL) began as a non-profit charitable organization based in West Niagara and is mandated to provide supports and services to children and adults living with an intellectual disability and their families. Currently, we have a permanent, full-time opportunity for a committed and dedicated Director of Operations.

CL-GLWL currently employs more than 170 employees with an operating budget of approximately \$11 million. The primary sources of funding are the Ministry of Children, Community and Social Services (MCCSS).

POSITION SUMMARY:

Reporting to the Executive Director, and as a member of the senior, leadership team, the Director of Operations will be charged with providing leadership and direction to various operational programs, including Adult Residential Programs, Supported Independent Living Program, Homeshare, Passports, Quality Assurance and Maintenance.

The Director of Operations will play a pivotal role in leading the agency in modernizing the way we deliver adult residential services. The Director of Operations will drive efficiency through the application of innovative programs and people practices, which are respectful of the individuals being supported by CL-GLWL and their families, while effectively supporting CL-GLWL's overall mission.

POSITION REQUIREMENTS:

The ideal candidate will have a strong combination of management expertise and senior leadership skills/experience in the not-for-profit sector, and a commitment to providing visionary and values-based leadership to the Agency and its partner organizations.

- University degree in a related social services field – Masters level would be an asset.
- Hands on experience managing and/or supervising a team.
- Experience in facility management and maintenance is an asset.
- Commitment to, people with developmental support needs.
- Outstanding business acumen, communication, coaching and mentoring skills.
- Experience in strategic and operational planning, human resources, financial management and working with budgets, and an attention to detail.
- Will have solid computer skills and have the desire to move the agency towards paperless practices.
- Will have demonstrated the ability to establish and maintain productive relationships with key community partners, a voluntary Board of Directors, and various government agencies.

We offer an excellent benefit package and the salary ranges from \$80,000 to \$95,000.

The successful candidate will be required to provide a Vulnerable Criminal Reference Check at his or her own expense.

Please forward your cover letter and resume by 12pm Friday January 18, 2019 by email and include in the subject line "Director of Operations" to:

CL-GLWL c/o Human Resources Department
P.O. Box 220, Beamsville, ON L0R 1B0
E-mail hr@cl-grimsbylincoln.ca
FAX # 905-563-8887

Community Living is an equal opportunity employer and committed to providing accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require disability-related accommodations, please notify our Human Resources Department at 905-563-4115 Ext. 210.

We thank all applicants for their interest, however, only those candidates selected for an interview will be contacted.