

## **JOB POSTING**

**POSITION(s): 2 Part-Time – Weekend Respite Team Leader (2 - 32 hr. weekend rotations)**

There may be additional hours as a Part-Time Support Worker (not Team Leader) available throughout the agency.

**POSTING DATE: Mon. Jan. 23/12**

**CLOSING DATE: Fri. Feb 3/12 4:00 p.m.**

**NATURE OF POSITION:**

The Weekend Respite Team Leader will be responsible for planning and setting up weekends – meal plans, grocery shopping, Friday night Intake and Sunday discharge procedures.

The Team Leader also provides guidance and support to all team members of Weekend Respite as well as sharing information from the weekend with the Supervisor of Weekend Respite.

**JOB REQUIREMENTS:**

- A relevant 2 year community college diploma/certificate or university degree is required.
- A minimum of 3 years experience working in the field with 2 of those years with our agency is preferred and will be given first consideration.
- All agency mandatory training must be current.
- A valid driver's license.
- Demonstrated problem-solving skills are required for unusual situations that may include a crisis involving medical, psychiatric and/or behavioural circumstances.
- Experience in working with children who have multiple challenging needs.
- Ability to communicate with parents and other advocates of the children using the Weekend Respite Program.
- We are looking for a self-motivated, resourceful, mature and responsible person who is able to work independently with minimal supervision as well as be a team player and a role model.
- Well developed organizational and communication skills are essential.
- Computer skills with proficiency in MS Office 2007, e-mail, internet.
- Written and spoken French language skills are desired.
- It is essential that the person be available to work Saturday and Sunday every other weekend and flexible days during the week.

Interested applicants must apply in writing with a **detailed cover letter and updated resume to:**

[hr@cl-grimsbylincoln.ca](mailto:hr@cl-grimsbylincoln.ca)

OR

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OR

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